WESSEX
MULTI-ACADEMY TRUST

Appendix 1

Attendance is everyone's business

- School monitors attendance half termly
- School and family work together

Improved attendance

Attendance Concern (informal stage)

- Listen to understand barriers to attendance
- School and family work together to improve attendance
- Provide appropriate support
- Liaise with relevant agencies

No improvement (formal stage)

- Meeting with family
- School and family work together to improve attendance
- Attendance Action Plan
- Support put in place
- Discuss with LA Inclusion Lead

No improvement (warning stage)

- Inclusion Panel
- 15 day improvement notice
- School and family work together to improve attendance

No improvement (legal stage)

- Attendance legal intervention (fixed penalty notice/ parenting contract/education supervision order)